

# The Colonial Players, Inc.

108 East Street  
Annapolis, MD 21401



## SIGN OUT FOR PROPS

\_\_\_\_\_ Borrowed by The Colonial Player Theater Properties Designer (sign below)

For Group outside of Colonial Players Theater, this loan is authorized by (initial one):

\_\_\_\_\_ Connie Robinson 410-533-0991 c / 410-990-0118 h / connie.john@comcast.net

\_\_\_\_\_ Charlotte Robinson 410-353-6621 c / 410-263-8277 h / char\_robinson@hotmail.com

Title of production: \_\_\_ CP \_\_\_ Group \_\_\_\_\_

Dates of Run \_\_\_\_\_

Contact Name: \_\_\_ CP \_\_\_ Group: \_\_\_\_\_

Contact's Phone #: \_\_\_\_\_

Contact's email: \_\_\_\_\_

Name of Group: \_\_\_\_\_

Group's Address: \_\_\_\_\_

Date of loan: \_\_\_\_\_ (please return within one week after production closing)

**ITEMS LOANED** (description includes: color, size, quantity) Use back of sheet, if necessary.  
Note any modification borrower will perform (changes in paint color and design need approval)

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signature of borrower: \_\_\_\_\_

signature of CP rep (for Group): \_\_\_\_\_  
(make copy for borrower)

DATE RETURNED: \_\_\_\_\_ CP REP INITIALS: \_\_\_\_\_